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# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

#### **Information on Digital Inter-Institutional Agreements**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



## Information about the higher education institutions

Interinstitutional Agreement Partners				
Partner HEI 1	<b>Name of the institution (and department, where relevant)</b>			<b>SCHAC code</b>
	E. S. le Mirail, Immaconcept			immaconcept-lemirail.com
	<b>Partner Contact Details</b>			
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>
	1	Timothée Guérin	timothee.guerin@le-mirail.fr	+33637398454
Partner HEI 2	<b>Name of the institution (and department, where relevant)</b>			<b>SCHAC code</b>
	Centro de Investigacao e Formacao em Artes e Design Lda			esad.pt
	<b>Partner Contact Details</b>			
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>
	1	Marta Vazrim	international@esad.pt	+351 229 578 750



## Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

<b>Websites</b>	
<b>General</b>	Placeholder_URL
<b>Faculty/Faculties</b>	Placeholder_URL
<b>Course Catalogue</b>	Placeholder_URL

<b>Calendar</b>	
<b>Incoming student nominations must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	01/07
<b>Spring term [day/month]</b>	15/11
<b>Applications from incoming students must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	30/08
<b>Spring term [day/month]</b>	15/12

The institution will send its decision within 5 weeks, and no later than 5 weeks.

<b>Application procedure Information</b>		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
guerin.timothee@le-mirail.fr	+33637398454	<a href="https://www.immaconcept-lemirail.com/en/international-english-version/">https://www.immaconcept-lemirail.com/en/international-english-version/</a>



<b>Additional requirements Information</b>		
<b>Academic requirements</b>		
<b>ECTS completed</b>	<b>Subject area (ISCED)</b>	<b>EQF level</b>
60	021	
<b>Requirement</b>	<b>Details</b>	<b>Website</b>
Academic requirements	Not present	<a href="http://not.valid">http://not.valid</a>

<b>Inclusion and accessibility Information</b>			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
<b>Available infrastructure adjusted for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>
<b>Available support services for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>

<b>Housing Information</b>		
The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
<a href="mailto:benedicte.santos@le-mirail.fr">benedicte.santos@le-mirail.fr</a>	+33556910711	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

<b>Visa Information</b>		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
<a href="mailto:guerin.timothee@le-mirail.fr">guerin.timothee@le-mirail.fr</a>	+33637398454	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>



<b>Insurance Information</b>		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
benedicte.santos@le-mirail.fr	+33556910711	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

<b>Insurance Information</b>		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
benedicte.santos@le-mirail.fr	+33556910711	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

<b>Additional Information</b>			
<b>Information on</b>	<b>Contact email</b>	<b>Contact phone</b>	<b>Website for information</b>
Recognition process	guerin.timothee@le-mirail.fr	+33637398454	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>
Other useful information	guerin.timothee@le-mirail.fr	+33637398454	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

**A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**

**Partner 2 Factsheet Information**

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Websites	
<b>General</b>	Placeholder_URL
<b>Faculty/Faculties</b>	Placeholder_URL
<b>Course Catalogue</b>	Placeholder_URL

Calendar	
<b>Incoming student nominations must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	15/05
<b>Spring term [day/month]</b>	31/10
<b>Applications from incoming students must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	15/05
<b>Spring term [day/month]</b>	31/10

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
international@esad.pt	+351229578750	<a href="https://esad.pt/en/internacional/erasmus/preparation">https://esad.pt/en/internacional/erasmus/preparation</a>

Additional requirements Information		
<b>Academic requirements</b>		
<b>ECTS completed</b>	<b>Subject area (ISCED)</b>	<b>EQF level</b>
<b>Requirement</b>	<b>Details</b>	<b>Website</b>
Other	Portfolio; Oficial ID; OLA; Health insurance	<a href="https://esad.pt/en/internacional/erasmus/preparation">https://esad.pt/en/internacional/erasmus/preparation</a>

**Inclusion and accessibility Information**

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Infrastructures	stairlift+toilet accessible		<a href="http://not.valid">http://not.valid</a>
Available support services for people with:	Description of infrastructure	Contact details	Website for information

**Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
<a href="mailto:international@esad.pt">international@esad.pt</a>	+351229578750	<a href="https://esad.pt/en/internacional/erasmus">https://esad.pt/en/internacional/erasmus</a>

**Visa Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
<a href="mailto:international@esad.pt">international@esad.pt</a>	+351229578750	<a href="https://esad.pt/en/internacional/erasmus">https://esad.pt/en/internacional/erasmus</a>

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Contact email	Contact phone	Websites for information
<a href="mailto:international@esad.pt">international@esad.pt</a>	+351229578750	<a href="https://esad.pt/en/internacional/erasmus">https://esad.pt/en/internacional/erasmus</a>

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Contact email	Contact phone	Websites for information
international@esad.pt	+351229578750	<a href="https://esad.pt/en/internacional/erasmus">https://esad.pt/en/internacional/erasmus</a>

**Additional Information**

Information on	Contact email	Contact phone	Website for information
Other useful information	international@esad.pt	+0	<a href="https://esad.pt/en/cursos">https://esad.pt/en/cursos</a>

**A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**





Erasmus+

# Inter-Institutional Agreement

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## **Cooperation conditions**

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)



Student Mobility for Studies				
<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
immaconcept-lemirail.com	Immaconcept	67	2023/2024	2028/2029
<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
esad.pt		NO	2	5
<b>Subject Areas (ISCED)</b>				
<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
1	0211			
2	0212			
<b>Language Skills</b>				
<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
1	pt	B1	0210	
2	en	B1	0210	
<b>Sending Contact Details</b>				
<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
1	Timothée Guérin	timothee.guerin@le-mirail.fr	+33637398454	
<b>Receiving Contact Details</b>				
<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
1	Marta Varzim	international@esad.pt	+351 229 578 750	
<b>Other information regarding the terms of the agreement</b>				
Every semester ESAD has a high number of Erasmus+ incoming applicants, therefore we may not guarantee the acceptance of all nominations. The selection depends on the following criteria: quality of the portfolio (50%); reciprocal inter-exchange of students from ESAD with the same foreign school (30%); knowledge of Portuguese language (10%); personal motivation letter and curriculum (5%); period preference — annual or 1 semester stay (5%). Classes are taught in Portuguese with English support. ESAD suggests that all students who are accepted into the Erasmus+ programme attend an intensive Portuguese language and culture course before coming to Portugal.				
<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
esad.pt		67	2023/2024	2028/2029
<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
immaconcept-lemirail.com	Immaconcept	NO	4	5
<b>Language Skills</b>				
<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
1	fr	B1	0210	
<b>Receiving Contact Details</b>				
<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
1	Timothée Guérin	timothee.guerin@le-mirail.fr	+33637398454	



Erasmus+

# Inter-Institutional Agreement

Student Mobility for Traineeships



<b>Staff Mobility for Teaching</b>				
	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	immaconcept-lemi-rail.com	Immaconcept	2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>
	esad.pt		2	10.00
	<b>Language Skills</b>			
1	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area Clarification</b>
	1	en	B1	0210
	2	pt	B1	0210
	<b>Sending Contact Details</b>			
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>
	1	Timothée Guérin	timothee.guerin@le-mirail.fr	+33637398454



2	<b>Sending SCHAC</b>	<b>Sending Department</b>		<b>Start Academic Year</b>	<b>End Academic Year</b>
	esad.pt			2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>		<b>Number of Staff</b>	<b>Total Days Per Year</b>
	immaconcept-lemi-rail.com	Immaconcept		2	10.00
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	fr	B1	0210	
	2	en	B1	0210	
	<b>Receiving Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
1	Timothée Guérin	timothee.guerin@le-mirail.fr	+33637398454		



<b>Staff Mobility for Training</b>				
	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	immaconcept-lemirail.com	Immaconcept	2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>
	esad.pt		2	10.00
	<b>Language Skills</b>			
1	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area Clarification</b>
	1	pt	B1	
	2	en	B1	
	<b>Sending Contact Details</b>			
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>
	1	Timothée Guérin	timothee.guerin@le-mirail.fr	+33637398454



# Inter-Institutional Agreement

2	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	esad.pt		2022/2023	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	immaconcept-lemirail.com	Immaconcept	2	10.00	
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B1		
	2	fr	B1		
	<b>Receiving Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
1	Timothée Guérin	timothee.guerin@lemirail.fr	+33637398454		