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# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

#### **Information on Digital Inter-Institutional Agreements**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



## Information about the higher education institutions

Interinstitutional Agreement Partners					
Partner HEI 1	Name of the institution (and department, where relevant)			SCHAC code	
	E. S. le Mirail			immaconcept-lemirail.com	
	Partner Contact Details				
	#	Full Name	Email	Phone	
	1	Timothée GUERIN	guerin.timothee@le-mirail.fr	+33637398454	
Partner HEI 2	Name of the institution (and department, where relevant)			SCHAC code	
	Akademia Sztuk Pięknych w Warszawie			asp.waw.pl	
	Partner Contact Details				
	#	Full Name	Email	Phone	
	1	Milosz LINDNER	erasmus.incoming@asp.waw.pl	+48228268193	



## Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Websites	
General	Placeholder_URL
Faculty/Faculties	Placeholder_URL
Course Catalogue	Placeholder_URL

Calendar	
<b>Incoming student nominations must reach the institution by:</b>	
Autumn term [day/month]	01/07
Spring term [day/month]	15/11
<b>Applications from incoming students must reach the institution by:</b>	
Autumn term [day/month]	30/08
Spring term [day/month]	15/12

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
guerin.timothee@le-mirail.fr	+33637398454	<a href="https://www.immaconcept-lemirail.com/en/international-english-version/">https://www.immaconcept-lemirail.com/en/international-english-version/</a>



Additional requirements Information		
<b>Academic requirements</b>		
<b>ECTS completed</b>	<b>Subject area (ISCED)</b>	<b>EQF level</b>
60	021	
<b>Requirement</b>	<b>Details</b>	<b>Website</b>
Academic requirements	Not present	<a href="http://not.valid">http://not.valid</a>

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
<b>Available infrastructure adjusted for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>
<b>Available support services for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>

Housing Information		
The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
<a href="mailto:benedicte.santos@le-mirail.fr">benedicte.santos@le-mirail.fr</a>	+33556910711	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

Visa Information		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
<a href="mailto:guerin.timothee@le-mirail.fr">guerin.timothee@le-mirail.fr</a>	+33637398454	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>



<b>Insurance Information</b>		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
benedicte.santos@le-mirail.fr	+33556910711	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

<b>Insurance Information</b>		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
benedicte.santos@le-mirail.fr	+33556910711	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

<b>Additional Information</b>			
Information on	Contact email	Contact phone	Website for information
Recognition process	guerin.timothee@le-mirail.fr	+33637398454	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>
Other useful information	guerin.timothee@le-mirail.fr	+33637398454	<a href="https://www.immaconcept-lemirail.com/">https://www.immaconcept-lemirail.com/</a>

**A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**



## Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

<b>Websites</b>	
<b>General</b>	Placeholder_URL
<b>Faculty/Faculties</b>	Placeholder_URL
<b>Course Catalogue</b>	Placeholder_URL

<b>Calendar</b>	
<b>Incoming student nominations must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	31/05
<b>Spring term [day/month]</b>	30/11
<b>Applications from incoming students must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	31/05
<b>Spring term [day/month]</b>	30/11

The institution will send its decision within 5 weeks, and no later than 5 weeks.

<b>Application procedure Information</b>		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
erasmus.incoming@asp.waw.pl	+48228268193	<a href="https://erasmus.asp.waw.pl/">https://erasmus.asp.waw.pl/</a>



<b>Additional requirements Information</b>		
<b>Academic requirements</b>		
<b>ECTS completed</b>	<b>Subject area (ISCED)</b>	<b>EQF level</b>
	0211;0212;0213;0288	
	0211;0212;0213;0288	
	0211;0212;0213;0288	
	0211;0212;0213;0288	
<b>Requirement</b>	<b>Details</b>	<b>Website</b>
Other	Porfolio	<a href="https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/">https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/</a>
CV	Not present	<a href="https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/">https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/</a>
Motivation letter	Not present	<a href="https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/">https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/</a>
Other	Face photo	<a href="https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/">https://akademus.asp.waw.pl/pbl/wymiana/rejestracja/</a>

<b>Inclusion and accessibility Information</b>			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
<b>Available infrastructure adjusted for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>
Rector's Representative for Persons with Disabilities	Not present		<a href="http://not.valid">http://not.valid</a>
<b>Available support services for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>

**Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus.incoming@asp.waw.pl	+48228268193	<a href="https://erasmus.asp.waw.pl/housing/">https://erasmus.asp.waw.pl/housing/</a>

**Visa Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus.incoming@asp.waw.pl	+48228268193	<a href="https://erasmus.asp.waw.pl/housing/">https://erasmus.asp.waw.pl/housing/</a>

**Insurance Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus.incoming@asp.waw.pl	+48228268193	<a href="https://erasmus.asp.waw.pl/housing/">https://erasmus.asp.waw.pl/housing/</a>

**Insurance Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus.incoming@asp.waw.pl	+48228268193	<a href="https://erasmus.asp.waw.pl/housing/">https://erasmus.asp.waw.pl/housing/</a>





<b>Additional Information</b>			
<b>Information on</b>	<b>Contact email</b>	<b>Contact phone</b>	<b>Website for information</b>
Recognition process	erasmus@asp.waw.pl	+48228268193	<a href="https://erasmus.asp.waw.pl/grading-scale-and-distribution/">https://erasmus.asp.waw.pl/grading-scale-and-distribution/</a>

**A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**



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# Inter-Institutional Agreement

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## **Cooperation conditions**

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)



<b>Student Mobility for Studies</b>					
1	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	immaconcept-lemi-rail.com		67	2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
	asp.waw.pl		NO	2	20
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	021	Arts		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B1	021	
2	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	asp.waw.pl		67	2022/2023	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
	immaconcept-lemi-rail.com		NO	2	20
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	021	Arts		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	fr	B1	021	



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# Inter-Institutional Agreement

Student Mobility for Traineeships



<b>Staff Mobility for Teaching</b>					
1	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	immaconcept-lemi-rail.com		2022/2023	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	asp.waw.pl		2	14.00	
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	021	Arts		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B1	021	
2	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	asp.waw.pl		2022/2023	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	immaconcept-lemi-rail.com		2	14.00	
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	021	Arts		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B1	021	



Staff Mobility for Training					
1	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	immaconcept-lemi-rail.com		2022/2023	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	asp.waw.pl		2	14.00	
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	021	Arts		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B1	021	
2	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	asp.waw.pl		2022/2023	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	immaconcept-lemi-rail.com		2	14.00	
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	021	Arts		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B1	021	